

AGENDA

**Bay Consortium Workforce Development Board, Inc.
Communications Committee
Wednesday, February 26, 2025
10:00 A.M.**

* = Action Item

I. Call to Order

II. Roll Call

Communications Committee Attendance

<i>Kyle Allwine</i>	
<i>Sara Carroll</i>	
<i>Marianne Gibbs</i>	
<i>Kimberly Young</i>	

**There must be two (2) Communications Committee members present in-person for there to be a physical quorum.*

III. Approval of November 6, 2024 Meeting Minutes*

IV. Public Input

V. New Business

VI. Old Business

a. Communication Plan

VII. Other Topics for Discussion

VIII. Adjournment

Bay Consortium Workforce Development Board, Inc.
Communications Committee Meeting Minutes
Wednesday, November 6, 2024
10:00 A.M.

I. Call to Order: Kyle Allwine called the meeting to order at 10:00 a.m.

II. Roll Call:

Communications Committee Attendance

<i>Kyle Allwine</i>	<i>Present</i>
<i>Sara Carroll</i>	<i>Absent</i>
<i>Jaclyn Ammons</i>	<i>Absent</i>
<i>Marianne Gibbs</i>	<i>Present</i>
<i>Kimberly Young</i>	<i>Present</i>

Also present were Jackie Davis and Giles Scott. There was a physical quorum.

III. Public Input: There was no public input.

IV. New Business

A. Communication Plan – Giles Scott, WIOA Youth Program Influencer: Kyle Allwine noted that he has a template from the Northern Neck Electric Cooperative that we can use to build our communication plan.

V. Old Business: There was a motion to defer meeting minutes to the next meeting by Marianne Gibbs. Kimberly Young seconded the motion, passing it unanimously.

VI. Other Topics for discussion: There were no other topics for discussion.

VII. Adjournment: With there being no further business to discuss, Marianne Gibbs made a motion to adjourn the meeting, and Kimberly Young seconded the motion, passing it unanimously. Kyle Allwine adjourned the meeting at 10:42 a.m.

Respectfully submitted,

Lauren Fallin